

**St. Mary's County Emergency Services Board
Wednesday, December 11, 2019**

1. CALL TO ORDER

Meeting was called to order at 1901.

2. ROLL CALL

James Mattingly III, Chair of ESB
Rocky Woodburn, St. Mary's County Ambulance and Rescue President
Shawn Davidson, Emergency Medical Services Chief & Secretary of ESB
JA Nelson, President of Fireboard Association
Steve Facini, Vice-Chair of ESB
Ernest Rogers, Assistant County Fire Chief
Dan Geary, Jurisdictional Medical Director

Members Absent:

Stephen Walker, Director of Emergency Services

A. Review & Approve Minutes

I move to approve the minutes of the Oct 9, 2019, meeting as presented.

Motion by Shawn Davidson, second by JA Nelson.

Final Resolution: Motion Carries

Yea: Shawn Davidson, JA Nelson, James Mattingly, Steve Facini, Rocky Woodburn, Ernest Rogers

3. PRESENTATION

No Presentations

4. COMMITTEE REPORTS

Shawn has completed a draft of the annual report and will distribute to the members for feedback.

5. OLD BUSINESS

A. CAD Replacement Update

Gerald Gardiner, on behalf of Steve Walker, gave an update on the CAD replacement. The CAD project is on schedule. The target date for the RPF to be released is January 15, 2020. The RPF will stay posted for about 8 weeks.

B. Harris Radio System / Bi-Directional Antennas

Gerald Gardiner, on behalf of Steve Walker, gave an update on the Harris Radio system. It is operating as expected.

C. EMS Operational Program Manager

Gerald Gardiner, on behalf of Steve Walker, gave an update on the EMS Operational Program Manager. We are currently working through the selection process for the position. The position will hopefully be filled by the end of January.

D. Billing Legislative Proposed

Shawn Davidson reported that we are still waiting on a draft of the proposed legislative language.

6. NEW BUSINESS

A. Meeting Calendar for 2020

I move to approve the 2020 meeting schedule as presented.

Motion by JA Nelson, second by Steve Facini.

Final Resolution: Motion Carries

Yea: Shawn Davidson, JA Nelson, James Mattingly, Steve Facini, Rocky Woodburn, Ernest Rogers

B. ALS Building Request

I move to endorse and forward the building construction for ALS to the Commissioners of St. Mary's County.

Motion by James Mattingly, second by Shawn Davidson.

Final Resolution: Motion Carries

Yea: Shawn Davidson, JA Nelson, James Mattingly, Steve Facini, Rocky Woodburn, Ernest Rogers

C. Fire & Rescue FY21 CIP Submittals

Shawn Davidson reported on the CIP submittals. Each board member was given a copy of CIP submittals.

D. Tax Increase Request - Seventh District Rescue Squad

I move to endorse the tax increase request from The Seventh District Volunteer Rescue Squad, Inc. to the Commissioners of St. Mary's County.

Motion by JA Nelson, second by Shawn Davidson.

Final Resolution: Motion Carries

Yea: Shawn Davidson, JA Nelson, James Mattingly, Steve Facini, Rocky Woodburn, Ernest Rogers

E. Election of Officers

Motion 1: I move to accept the nomination of Chairperson for Emergency Services Board, James M. Mattingly.

Motion by Steve Facini, second by JA Nelson.

Final Resolution: Motion Carries

Yea: Shawn Davidson, JA Nelson, James Mattingly, Steve Facini, Rocky Woodburn, Ernest Rogers

Motion 2: I move to accept the nomination of Vice-Chairperson for Emergency Services Board, Steve Facini.

Motion by JA Nelson, second by Shawn Davidson

Final Resolution: Motion Carries

Yea: Shawn Davidson, JA Nelson, James Mattingly, Steve Facini, Rocky Woodburn, Ernest Rogers

Motion 3: I move to accept the nomination of Secretary for Emergency Services Board, Shawn Davidson.

Motion by Rocky Woodburn, second by Steve Facini

Final Resolution: Motion Carries

Yea: Shawn Davidson, JA Nelson, James Mattingly, Steve Facini, Rocky Woodburn, Ernest Rogers

7. BOARD MEMBER

Steve Facini acknowledged Kelly Bell and Catherine Pratson for putting forth the effort and getting commissioners endorsement to include first responders in the county employees' assistance program.

8. PUBLIC COMMENTS

There were no public comments.

9. ADJOURN

A. Motion to Adjourn

I move to adjourn the meeting 1948.

Motion by Steve Facini, second by JA Nelson.

Final Resolution: Motion Carries

Yea: Shawn Davidson, JA Nelson, James Mattingly, Steve Facini, Rocky Woodburn, Ernest Rogers

Mary Ann Gardiner, Recorder

Minutes were approved on Feb 12, 2020.